



Ocean City High School

Yearbook Staff Application

501 Atlantic Ave, Ocean City, NJ 08226
Phone: (609) 399-1290
Adviser: Mrs. Cox Co-Adviser: Mrs. Scioli

May 2018

Dear Students/Parents,

Attached is an application for the 2018/2019 OCHS school year. Please make sure the application is completely filled out and handed in no later than **2:45 on May 21st, 2018.**

1. **Application**

Please complete the entire application and return the questionnaire to the main office.

2. **Teacher recommendations:**

Attached to this application are recommendations for teachers to complete. Put your name on the recommendation and give the forms to **three** of your current/past teachers. Teacher recommendations are **confidential** and will be returned directly to Mrs. Cox from the teacher completing it.

3. **A Personal Letter**

Please explain your motivation to be a member of the staff, detailing your ability to contribute to an excellent yearbook.

4. **Deadline:**

Turn in your application, stapled together, to Mrs. Cox's mailbox in the main office by **2:45 on May 21st, 2018. No late or incomplete applications will be accepted, as a yearbook member it is essential that you are able to make a deadline!**

5. **Interview:**

Each staff member will be interviewed by the the editors and the yearbook advisor in an after school interview at OCHS During the week of **May 28th - June 1st.**

Heather Cox
Yearbook Adviser
hcox@ocsdnj.org

Yearbook Staff 2018/2019

Teacher Recommendation Form

Applicant's Name: _____ Date: _____

Dear Teacher,

I am applying for the Yearbook staff and need your recommendation. Please take a moment to complete this confidential form and put it in Heather Cox's mailbox **NO LATER THAN 2:45 on May 21st, 2018**. Thank you for your help.

Please rank the above applicant on a scale of 1-4 by circling a number for each category.

Character:	Below	Average	Above	Excellent
Self Initiation	1	2	3	4
Positive attitude	1	2	3	4
Responsible	1	2	3	4
Integrity	1	2	3	4
Creativity	1	2	3	4
Inquisitive	1	2	3	4

Leadership:

Within classroom	1	2	3	4
Within groups	1	2	3	4
With peers	1	2	3	4
Respected by adults	1	2	3	4

Work Ethic:

Organized	1	2	3	4
Meets deadlines	1	2	3	4
Responsible	1	2	3	4
Dependable	1	2	3	4

Would you recommend this applicant to be a Yearbook Staff Member?(Circle One)

Absolutely no

Yes! But, with hesitation

Absolutely YES!

Teacher Name: _____

Teacher Signature: _____ Date: _____

Yearbook Staff 2018/2019

Teacher Recommendation Form

Applicant's Name: _____ Date: _____

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Leadership:

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Within groups	1	2	3	4
With peers	1	2	3	4
Respected by adults	1	2	3	4

Work Ethic:

Organized	1	2	3	4
Meets deadlines	1	2	3	4
Responsible	1	2	3	4
Dependable	1	2	3	4

Would you recommend this applicant to be a Yearbook Staff Member?(Circle One)

Absolutely no

Yes! But, with hesitation

Absolutely YES!

Teacher Name: _____

Teacher Signature: _____ Date: _____

Yearbook Staff 2018/2019

Teacher Recommendation Form

Applicant's Name: _____ Date: _____

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Meets deadlines	1	2	3	4
Responsible	1	2	3	4
Dependable	1	2	3	4

Would you recommend this applicant to be a Yearbook Staff Member?(Circle One)

Absolutely no

Yes! But, with hesitation

Absolutely YES!

Teacher Name: _____

Teacher Signature: _____ Date: _____

Yearbook Staff 2017/2018

Student Information

Student Information

Name	
Street Address	
City	
Home Phone	
Cell Phone	
E-Mail Address	
Parents'/Guardians' names	
Current English teacher	
Grade	
Birth Date	

Personal Letter

Please type and attach a letter explaining your motivation to be a member of the yearbook staff. Please include the skills that you may have to make you a strong candidate and be detailed.

**The essay should be 12 pt. font, Times New Roman with 1" margins.*

Teacher Recommendations

Please distribute teacher recommendation forms to three teachers willing to recommend you for the yearbook staff. List their names below. These forms will **NOT be given back to you**, but will be routed internally directly to Mrs. Cox.

Activities

List previous and current activities (clubs and sports) in which you are participating in this year .

List computer programs you can use effectively

What other special abilities and/or interests do you have that you want to have considered?

List three positive qualities that would make you an asset to the staff:

List your three closest friends attending this school:

1. _____
2. _____
3. _____

Verification

I understand that being a member of the yearbook staff requires dedication, commitment, motivation and **A LOT** of time. Yearbook has weekly staff meeting every tuesday from 3:00 pm - 5:00 pm. We also have 5 workdays the saturday before each deadline (10am-4pm).

In order to be considered as a member of the staff, I understand that I must be able to attend **ALL** meetings/ workdays and submit the following:

- Completed application
- A letter of recommendation from a teacher who knows your work well
- A personal letter explaining your motivation to be a member of the staff, detailing your ability to contribute to an excellent yearbook.
- Submit the above documents no later than **2:45 on May 21st, 2018.**
- Schedule + Complete an in person interview before **May 28th - June 1st.**

Student Signature

Parent/Guardian Signature